



Document & Data Capture Solutions





AnyDoc Software offers the perfect capture solutions for any business need.

Automate your manual data entry with AnyDoc Software.

What documents do you have?

- ☐ Healthcare Forms
- ☐ Census Forms
- ☐ Explanations of Benefits
- ☐ Licenses
- ☐ Mortgage Notes
- ☐ Income Taxes
- ☐ Legal Pleadings
- ☐ Birth & Death Certificates
- ☐ Dental Claim Forms
- ☐ Passports
- ☐ Property Taxes
- ☐ Invoices
- ☐ Personnel Records
- ☐ Order Forms
- ☐ Mutual Fund
- ☐ Applications
- ☐ UB04s
- ☐ Hunting & Fishing Licenses
- ☐ Surveys
- ☐ Manufacturer Records
- ☐ Lab Requests
- ☐ Encounter Forms
- ☐ Warranty Cards
- ☐ Credit Card Applications
- ☐ W4 Forms
- ☐ Remittances
- ☐ Utility Bills
- ☐ Change of Address
- ☐ Parking Tickets
- ☐ Employment Applications
- ☐ HCFA/CMS-1500s
- ☐ **And More...** Ask About Yours.

AnyDoc Software provides the solutions to help your organization process invoices, applications, order forms, insurance claims, remittances, bank statements, payment orders, patient and employment records - almost any business document in your organization. Our software solutions take data from your documents, paper or digital - quickly, accurately and automatically.

With templates, free-form (AnyApp™) and other technologies to meet your capture needs, OCR for AnyDoc® is the one solution that has it all.



What your organization does now.

Usually, information on your documents is keyed manually by staffers with other responsibilities. And that's the problem. Staffers keying data are not performing their core duties. That lowers productivity and raises labor costs across the organization. In the end, it becomes a hidden cost most businesses don't recognize.

We have proven solutions.

AnyDoc Software serves thousands of companies—in healthcare, insurance, retail, government and many other industries. So regardless of your industry or the documents you handle each day, you can automate the capture and delivery of document images and data—and improve productivity across your entire organization.



Document Processing

The Benefits

- » Minimizing Manual Data Entry
- » Reducing Labor Costs
- » Increasing Data Accuracy
- » Speeding Turn-around Time
- » Eliminating Backlog

Automate data capture and processing for all your business documents.

Erase hidden costs and improve productivity by eliminating manual data entry.

The amount of information that arrives at your business is increasing everyday. And while a growing percentage of this information is Internet-based, the majority still comes in the form of paper documents.

It is the data on those paper documents that's vital to keep your business running. But the sheer volume of paper documents received and manually processed makes for a crippling bottleneck that leads to waste, inefficiencies and inaccuracies - problems your business cannot afford.

For the variety of documents received by your organization every day - forms, invoices, faxes, inventory sheets, bills, sales forms, purchase orders, etc. - you need a single solution to automatically

 **Comments:** Operations Manager

"I've tripled my productivity with only half my original staff. Now all our documents are processed in less than 24 hours..."

capture all the important data quickly, accurately and without the need for manual data entry. Regardless of whether you're processing 10,000 identical forms or 10,000 invoices, each from a different vendor, OCR for AnyDoc® software is the solution for you.


OCR for AnyDoc quickly and easily extracts the information you specify from all your invoices, forms and documents. The process starts once the document is scanned either locally or remotely. OCR for AnyDoc then utilizes industry-leading recognition engines to capture all the data from your documents whether it's machine print, handprint, one- and two-dimensional bar codes or check boxes. OCR for AnyDoc excels in processing even the most complex documents. The software extracts data with up to 99.9% accuracy and eliminates the need for manual keying of information.

Captured data is automatically validated through a series of user-defined business rules to increase accuracy and minimize the need for manual verification. The software can be configured to connect to your existing database for table lookups to compare and confirm valid data (for example, to ensure an invoice matches the price quoted on your internal purchase order).

Once the data is extracted, OCR for AnyDoc routes any "questionable" characters to an operator for verification or correction. You even have the option of defining critical data fields for mandatory verification to ensure 100% accuracy. Verification responsibilities can be done locally at your office or outsourced to off-site workers using AnyDoc®VERIFYit.

In the final phase, OCR for AnyDoc creates an image of the document along with an ASCII text file or XML file of the extracted data for export to your existing database, ERP system or back office solution, including a digital archiving system.


All of OCR for AnyDoc's functions are performed with minimal or no human supervision or intervention. OCR for AnyDoc is installed at thousands of organizations worldwide and has helped businesses large and small double, triple and even quadruple their productivity while dramatically reducing their data entry costs. A Return on Investment is typically realized in the first six to nine months.

 **Learn more at:** www.ocrforanydoc.com

Enhancement modules for OCR for AnyDoc to further increase efficiency

AnyDoc®EXCHANGEit

Easily export important data to other applications. EXCHANGEit will transfer all your captured images and data from OCR for AnyDoc into any database, storage and retrieval system or Electronic Data Interchange (EDI) standard using a simple point-and-click interface. You can even schedule work to run without the need for supervision. Any exceptions are routed for correction while the rest of the work flows through unattended.

 www.anydocexchangeit.com

AnyDoc®MANAGEit

Optimize your resources and workflow. MANAGEit monitors and analyzes your OCR for AnyDoc system allowing you to adjust workloads to achieve optimal productivity. From one central location, you can oversee every aspect of your OCR for AnyDoc workflow (scan, quality assure, extract and verify). See graphical reports to keep track of your system at all levels for throughput, accuracy and productivity.

 www.anydocmanageit.com

AnyDoc®Auditor

Selectively review and assess operator efficiency and accuracy for easy operational management and planning with Auditor. You can quickly define desired monitoring levels by operator, form, and even down to the zone - all according to your workflow needs. Zone history can even be logged to a database for accurate operator accountability and reporting purposes.

 www.anydocauditor.com

AnyDoc®VERIFYit

The flexibility of VERIFYit allows data verification to be performed locally at your central location or off-site - saving you valuable office space while letting you allocate resources according to your business practices. With the option of defining critical data fields for mandatory verification you can ensure data accuracy, regardless of where your employees are located.

 www.anydocverifyit.com



Impact the accounts payable bottom line.

Automate your invoice processing.

The Benefits

- » Do More Work with Less Staff
- » Process More Invoices per Hour
- » Eliminate Overtime Second Shifts
- » Capture the Correct Data the First Time
- » Take Every Early Payment Discount
- » Store & Retrieve Invoices Electronically

Millions of invoices arrive daily at businesses worldwide. Each invoice must be opened, sorted, reviewed, approved, routed, matched to the purchase order, processed and ultimately filed and stored for months, if not years. Along with those invoices inevitably will come millions of man-hours wasted manually entering the data into your system for payment. And even more time will be wasted dealing with the results of incorrectly keyed data.

To keep up with the never-ending flow of incoming Accounts Payable invoices and debit/credit notes, AnyDoc Software has the right solution, AnyDoc®INVOICE. Automate your invoice processing and boost accuracy and eliminate the need for

 **Comments:** [Accounts Payable Manager](#)

"We have evaluated 10 different invoice processing solutions and only AnyDocINVOICE could meet all our requirements..."

manual data entry. Cut your processing costs in half and turn your incoming invoices around in hours instead of days all with minimal human intervention. AnyDocINVOICE combines multiple AnyDoc Software technologies to prove the most robust solution for invoice scanning, data collection, and electronic storage and retrieval.

It's simply a matter of scanning your incoming paper invoices and letting the software do the work. Utilizing pre-defined

keywords and other search methods, our industry-leading freeform technology, AnyApp™, automatically locates and captures your invoices - invoice number, invoice data, total due, detail lines, terms, due date, local and international tax rates, etc. Stacks of invoices are quickly transformed into computer-readable images and data, ready to feed into your existing accounting system, workflow and imaging database.

Imagine turning all your incoming invoices around the same day they arrive with 100% data accuracy. Link AnyDocINVOICE with your purchase order database to ensure you are paying the correct amount. Take advantage of every discount opportunity and increase vendor relations to a level you never thought possible.

PO No	Qty	Unit price	Net amount	VAT	Total
20981730	3.00	4.95	14.85	14.85	29.70
20981730	1.00	2.28	2.28	2.28	4.56
20981730	10.00	22.00	220.00	220.00	440.00
20981730	3.00	8.10	24.30	24.30	48.60
20981730	6.00	17.54	105.24	105.24	210.48
20981730	3.00	10.44	31.32	31.32	62.64
20981730	1.00	3.96	3.96	3.96	7.92



AnyDocINVOICE captures detail lines with ease and performs calculations to verify amounts.

Use the digital workflow system of your choice to automate the invoice approval process. Automating the invoice process puts you in the driver seat and provides you with full control of the AP invoice process.



AnyDocINVOICE enables flexible data exchange with almost every accounting or ERP system including SAP using AnyDoc®EXCHANGEit's SAP Certified Integration.*

As your requirements change and your business grows, AnyDocINVOICE seamlessly adapts to your new requirements.

Every division in your company can benefit from this flexible solution. Automate your employment applications, time sheets, vacation requests, work orders, order forms and more. The possibilities are endless.

[Learn more at: www.anydocinvoice.com](http://www.anydocinvoice.com)

* SAP® Certified Integration using AnyDoc®EXCHANGEit 5.1.



Remittance Processing

The Benefits

- » Improve Remittance Data Accuracy
- » Accelerate Cash Flow
- » Reduce Labor Requirements
- » Keep Business Processes Intact
- » Improve Customer Service
- » Increase Productivity

Automatically Capture Data from Customer Remittances & Checks

Eliminate the bottlenecks that slow down deposits.

When you dissect the manual remittance process, it's easy to see how processing costs cut into your valuable profit margins. It's time-consuming enough to key in data from the remittance documents. And that's not all, validating statement IDs and invoice numbers, looking up customer account numbers, matching incoming funds with outstanding invoices, endorsing checks for deposit and preparing deposit slips are just some of the other labor-intensive tasks that make manual remittance processing cumbersome.

Time is money. With AnyDoc®REMIT you will save both because automation enables you to process your remittances faster



Comments: [Accounts Receivable Supervisor](#)

"Because AnyDocREMIT automatically captures remittance data, it only takes us a fraction of time compared to manually keying it in – saving us valuable time and money."

and with fewer staff. AnyDocREMIT will minimize your need to manually enter data by automatically and accurately capturing remittance data that will feed your document storage and retrieval system or database.

While most organizations do a good job of inputting accurate remittance data, manual processing invites the potential for human errors, creating a ripple effect of problems that could compromise the efficiency and effectiveness of your operations. This combined with an already excessive processing time, can lead to huge delays in meeting your business goals. AnyDocREMIT uses highly reliable remittance data, such as the check's MICR code, to obtain a customer's account information by querying your database and pulling the rest of the customer's information associated with that MICR. It also generates deposit records based on your data output. These abilities allow you to save processing time, prepare deposits quicker and more accurately, and use less man power.

Capture line items correctly and auto-balance them to the check amount. With MICR lookup, a customer's account can be auto-verified.

**SAP® Certified
Integration**

AnyDocREMIT enables flexible data exchange with almost every accounting or ERP system including SAP using AnyDoc®EXCHANGEit's SAP Certified Integration.*

 Learn more at: www.anydocremit.com



EOB Processing

The Benefits

- » Capture All Patient Detail Lines
- » Decrease Processing Time
- » Minimize Manual Data Entry
- » Ensure Balanced Data
- » Assists with HIPAA Compliance
- » Utilize Secondary Billing Opportunities
- » Standardize with EDI Output

Automatically capture, validate and balance EOB data from all your payors.

Drive productivity, lower costs and speed through your EOB processing.

Of all the healthcare forms that exist, none is more complex and time-consuming than the Explanation of Benefits (EOB) form. These data-rich, small-type, and difficult-to-read forms have to be processed and balanced to ensure patient claims are paid on time and for the correct amount. Using manual data entry is cumbersome, inaccurate and slow.

AnyDoc®EOB automatically processes your EOBs, capturing all the essential data, increasing speed and accuracy, eliminating manual data entry and saving your company money. AnyDocEOB also significantly streamlines the implementation of individual insurance carriers with the addition of a wizard to walk you through an easy step-by-step setup for all your processing.

 **Comments:** CIO of Healthcare Facility

"AnyDoc helped us increase processing speed. Now we process EOBs in 72 hours instead of the 10 days it took manually."

Once your paper EOBs are scanned, AnyDocEOB takes over. It quickly searches through a complete EOB page in seconds, converting all the printed data into computer-readable data much faster and more accurate than possible with a human operator.

AnyDocEOB analyzes each scanned image, identifying key information such as patient header, subtotals and columnar line items and captures the data with up to 99.9% accuracy. Regardless of whether patient records are a single line item or span multiple pages, AnyDocEOB ensures patient records are kept together from capture to storage.

In addition, AnyDocEOB includes a balancing feature to identify, total, crosscheck and verify subtotals. Any lines that do not balance can be immediately flagged for an operator to quickly correct the error. The balancing feature allows you to insert and correct detail and subtotal lines before the final data is moved to your patient accounting system.

RONCO

Forwarding Service Requested

SINGLE PIECE

1648 3-2080 SP 1.0h0

ALLIANCE LABORATORY

4567 CROSS PARK DRIVE

LIVERPOOL, NY 13088-3589

If you have any questions, please

Provider Voucher Listing

Voucher #: 004168431

Date of Service	Service Code	CPT Code	Total Amount	Net Covered	Reason Code	Covered By Plan	Deductible Amount	Co-Pay	Balance	Paid At	Payment Amount
Claim#: 06307566-01 Employee: RON WHITE Soc Sec #: 105-64-4888 Patient Name: DEBBIE Patient Acct #: LAC005199610											
02/14/02/14/2005	02	36415	11.00	11.00	*2	0.00	0.00	0.00	0.00	0%	0.00
02/14/02/14/2005	02	86990	10.50	10.50	*2	0.00	0.00	0.00	0.00	0%	0.00
02/14/02/14/2005	02	86901	10.50	10.50	*2	0.00	0.00	0.00	0.00	0%	0.00
TOTAL			32.00	32.00		0.00	0.00	0.00	0.00		0.00
Other Insurance Credits or Adjustments										0.00	
Total Net Payment										0.00	
Total Patient Responsibility										0.00	

Service Code: 02 LABORATORY SERVICE

Reason Code Description:

- *2 No benefits for services rendered.
- 39 Provider agrees to accept this as payment in full

Ensure HIPAA-level patient protection by creating a snippet of each individual patient record in a secure environment.

Document storage costs are reduced with AnyDocEOB. Every scanned EOB is retained as an electronic image allowing you to store records much more efficiently than in bulky filing cabinets. AnyDocEOB includes special features to access patient information as both a full page scanned image and also by each individual patient record assiting with HIPAA-level patient privacy protection.

AnyDocEOB allows you to quickly process all your paper EOBs, speed up receivables payment processing and take advantage of all your secondary billing opportunities.

[Learn more at: www.anydoceob.com](http://www.anydoceob.com)



Patient Records Processing

The Benefits

- » Minimize Time-Consuming Manual Sorting of Patient Records
- » Reduce Labor Costs Associated with Manual Data Entry
- » Improve Patient Care with Quick Document Retrieval
- » Automatically Index Patient Records for Accurate Archiving
- » Decrease Physical Storage Space and Associated Costs

Automatically identify, sort and capture data from your patient records.

Minimize manual data entry and increase data accuracy.

AnyDoc® Patient Records can eliminate the time-consuming and error-prone manual data entry, classification and indexing of patient records that can often result in delays in getting critical patient information when needed. And, because AnyDoc Patient Records can increase productivity, it means stacks of paper records won't pile up during peak patient loads. AnyDoc Patient Records easily provides document images and information for secure and accurate output to an electronic archiving system, eliminating the need for costly and inefficient physical storage space.

More and more care providers are reaping the benefits of an automated solution for document and data capture, classification and archiving. With automated data capture, manual data entry can be nearly eliminated and the element of human error reduced. Minimal to no manual pre-sorting of patient records is required.



Comments: [Director of Records Management](#)

"We are saving time and money with AnyDoc Patient Records – all while improving patient care. Each patient's records can now be quickly and easily accessed when we need them..."

And, because indexing is also done automatically, providers can access secure patient records with just a few keystrokes.

The electronic patient record represents a central collection and management of all data and documents concerning the entire treatment progression of a patient. Patient records often consist of a multitude of documents that are prepared and compiled over a period of time by various medicinal and clinical departments in different formats (text, graphics, images, etc.). A comprehensive patient record usually contains non-medical documents as well, such as correspondence with insurance companies and the family doctor, invoices, prescriptions and an abundance of forms – all critical information needed for proper patient care. In some cases, a hospital can have more than 500 types of patient records! With so many different types of documents, even the same type of form may be in a different format. This variety can slow down processors as they hunt for the correct data on the form to enter into your system.

AnyDoc Patient Records allows you to capture critical information from records without searching through the documents

A more efficient and accurate solution is AnyDoc Patient Records. AnyDoc Patient Records allows you to capture critical information from records without searching through the documents, greatly speeding up processing time and reducing the potential for human error. This means valuable time can be saved that may have previously been spent searching for records that were incorrectly identified or misfiled into the wrong patient record. With auto-indexing, patient records are quickly accessible with just a few keystrokes. And, when patient loads are at peak levels, AnyDoc Patient Records is flexible enough to keep up with the volume of patient records generated by the hospital or clinic staff without backlogs or bottlenecks occurring.

With AnyDoc Patient Records, individual patient documents can be digitized as a unit and automatically identified and sorted into the correct patient record file. Data can also be captured automatically and verified against existing databases, improving accuracy and minimizing data entry. In addition, relevant information such as insurance policy number, patient number, personnel number or the treatment date can be automatically recorded and integrated during the indexing process. Then the document images and index information can be easily and securely passed to any archiving or electronic storage system.

 **Learn more at:** www.anydocpatientrecords.com



Claims Processing

The Benefits


- » Minimize Manual Data Entry
- » Boost Productivity
- » Reduce Processing Costs
- » Increase Data Accuracy
- » Improve Turnaround Time
- » Store Full Color Images
- » Standardize with EDI Output

Capture healthcare claim data automatically, precisely and accurately.

Dramatically lower costs and improve productivity.

Sick of the massive amount of healthcare claim forms hitting your company each and every day? Tired of wasting countless hours manually entering all the vital data off these forms? In no other industry is the collection of data more critical. But at the same time, data collection of healthcare claims is inherently difficult and expensive.

Automate all your healthcare claims processing utilizing AnyDoc®CLAIM from AnyDoc Software. AnyDocCLAIM is a complete start-to-finish claims processing solution that allows you to automatically feed accurate claim data into your adjudication system and turn your claims around within hours instead of days.

 **Comments:** [IT Manager of Health Insurance Company](#)

"Our claims processing used to take weeks, now we go from the mailroom to data capture to electronic storage in 48 hours..."

Reduce and even eliminate your need for manual data entry while doubling, tripling or even quadrupling your productivity levels while maintaining up to 100% data accuracy.

With AnyDocCLAIM you immediately reduce the costs associated with processing your incoming HCFA/CMS-1500s, UB04s and dental claim forms by more than 60% per claim. Multiply that by the millions of forms you receive annually and you quickly begin to see benefits that go well beyond its inherent speed and accuracy.

AnyDocCLAIM can even identify document sets and multi-page images. When a document contains both forms and attachments, common with HCFA/CMS-1500s, AnyDocCLAIM saves all attachments with the corresponding claim through all stages of the process, from scanning to capture to storage.

AnyDocCLAIM has been specifically designed to meet the unique requirements of these specialized healthcare forms. Medical claims involve a variety of data from medical procedures (CPT codes) and cause of illness (diagnosis codes) to patient ID number. These must be cross-validated against data tables that are often updated daily. Let AnyDocCLAIM look up the physician ID number in your existing database and automatically translate it into the doctor's information for your records.


The screenshot displays the AnyDocCLAIM software interface. At the top, a scanned medical claim form (CMS-1500) is visible, showing patient information and medical procedure codes. Below the scan, a data entry table is shown with columns for CPT Code, Charge, and other details. The table contains several rows of data, including CPT codes like 80019, 81000, 85022, and 85610, with corresponding charges of 25.00, 8.00, 10.00, and 7.00 respectively. The interface also includes fields for patient ID, physician name (JANET D MASON MD), and company name (TAMPA MEDICAL OF 401 E JACKSON ST).

CPT Code	Charge	Other
80019	25.00	1
81000	8.00	1
85022	10.00	1
85610	7.00	1



Built-in balancing features cross-check each equation to verify total charge, amount paid and balances due. A balanced equation can bypass verification, significantly reducing correction time.

On average, using AnyDocCLAIM allows you to take your incoming claims from mail room to automatic processing to electronic storage and retrieval in less than 8 hours. Full color images of scanned documents are immediately accessible via a desktop PC with just a few keystrokes.

 **Learn more at:** www.anydocclaim.com



Mortgage Loan Processing

The Benefits

- » Expedite Data into Your Existing Mortgage Processing System
- » Minimize Manual Data Entry and Increase Productivity
- » Reduce Turnaround and Processing Time
- » Increase Accuracy of Mortgage Information
- » Easily Handle Increased Mortgage Loan Volume
- » Improve Customer Service with Quick Document Retrieval

Close More Qualified Loans Faster.

Get critical loan information into your mortgage processing system quickly and with greater accuracy.

Imagine eliminating the tedious and time-consuming sorting and manual data entry of mortgage loan documents into your mortgage processing system that can cause backlogs and prevent you from closing loans on time. Free from manual processing headaches, you can increase your efficiency, lower your processing time and ensure accuracy of data entering your system. This means you can process more qualified loans each day – and at a lower cost per loan – giving you the advantage needed to stay ahead of your competition.

AnyDoc®MORTGAGE captures and moves critical loan information into your mortgage processing system quickly and with greater accuracy. By automatically identifying and sorting loan document images into the appropriate loan packet, minimal or no manual pre-sorting is required. Information such as a loan

 **Comments:** [Vice President, Mortgage Underwriting](#)

“AnyDoc gives us the ability to decrease the processing cost per loan, a big competitive advantage in our industry...”

number, appraised amount, or annual income is captured from the images contained within a loan packet without manual data entry for output to multiple destinations such as to your loan processing system or a specific decision-maker. By replacing error-prone manual processes with an automated solution, you'll save time and money while increasing productivity.

With AnyDocMORTGAGE, instead of stacks of paper being sorted and shuffled from department to department, risking lost or misrouted documents, your staff only needs to place the documents (a loan folder) on a scanner – which can be located at either an on-site or off-site location. Once scanned, the documents images are electronically routed to the appropriate mortgage processor or sent via the Internet if remotely scanned.


AnyDocMORTGAGE sorts and classifies the different loan documents based on your specified criteria, such as a common loan or social security number to separate document images while maintaining loan integrity. New documents that cannot be automatically classified are routed to an exception queue for quick classification. Then the desired data, such as annual income or loan amount is captured off of the document images contained within a loan packet. The manual insertion of patch or separator pages is usually not required. Processors then verify only the data you select to be reviewed instead of searching for the correct information on each document to manually key.

AnyDoc®MORTGAGE captures and moves critical loan information into your mortgage processing system quickly and with greater accuracy.

After verification, the captured data is sent to the desired destination such as your loan system, with greater accuracy and much faster than before – turning what was a very labor-intensive and error-prone operation into a smooth and efficient automated process.

Because AnyDocMORTGAGE automatically indexes or “tags” each document accurately, retrieving specific document images from a loan packet in the future can be done with just a few keystrokes.

AnyDocMORTGAGE provides the best practice mortgage processing solution for speed, efficiency and accuracy of data to help you close more qualified loans faster.

 **Learn more at:** www.anydocmortgage.com



Capture Workflow

The Benefits

- » Adapts to Your Existing Processes
- » Easily Create or Update Your Custom Workflow without Complex Programming
- » Eliminate Most Manual Pre-Sorting of Documents
- » Improves Productivity by Reducing Manual Errors
- » Reduces Labor Costs by Minimizing Data Entry
- » Increases Data Accuracy with Database Lookups
- » Prevents Bottlenecks with Robust Monitoring Reports

A Revolutionary Capture Workflow Engine

Create and manage nearly any document capture, classification and processing workflow.

The latest generation in workflow technology, Infiniworx is setting the standard for a new category of enterprise content management called capture workflow. Infiniworx gives you the freedom and flexibility to incorporate document classification and data capture into an automated workflow that matches your company's existing business processes. With drag-and-drop tool functionality, Infiniworx brings a new level of user-friendly design to the document capture marketplace.

Infiniworx allows you to identify hundreds of different types of documents within a file, such as a loan packet, and batch related documents together electronically. Organized documents can be routed to a common location for expedited review and processing such a predefined directory or to OCR for AnyDoc® for data capture and verification.

 [Comments: IT Manager](#)

"This is a workflow solution tailored to an organization's true business process, instead of it being the other way around..."

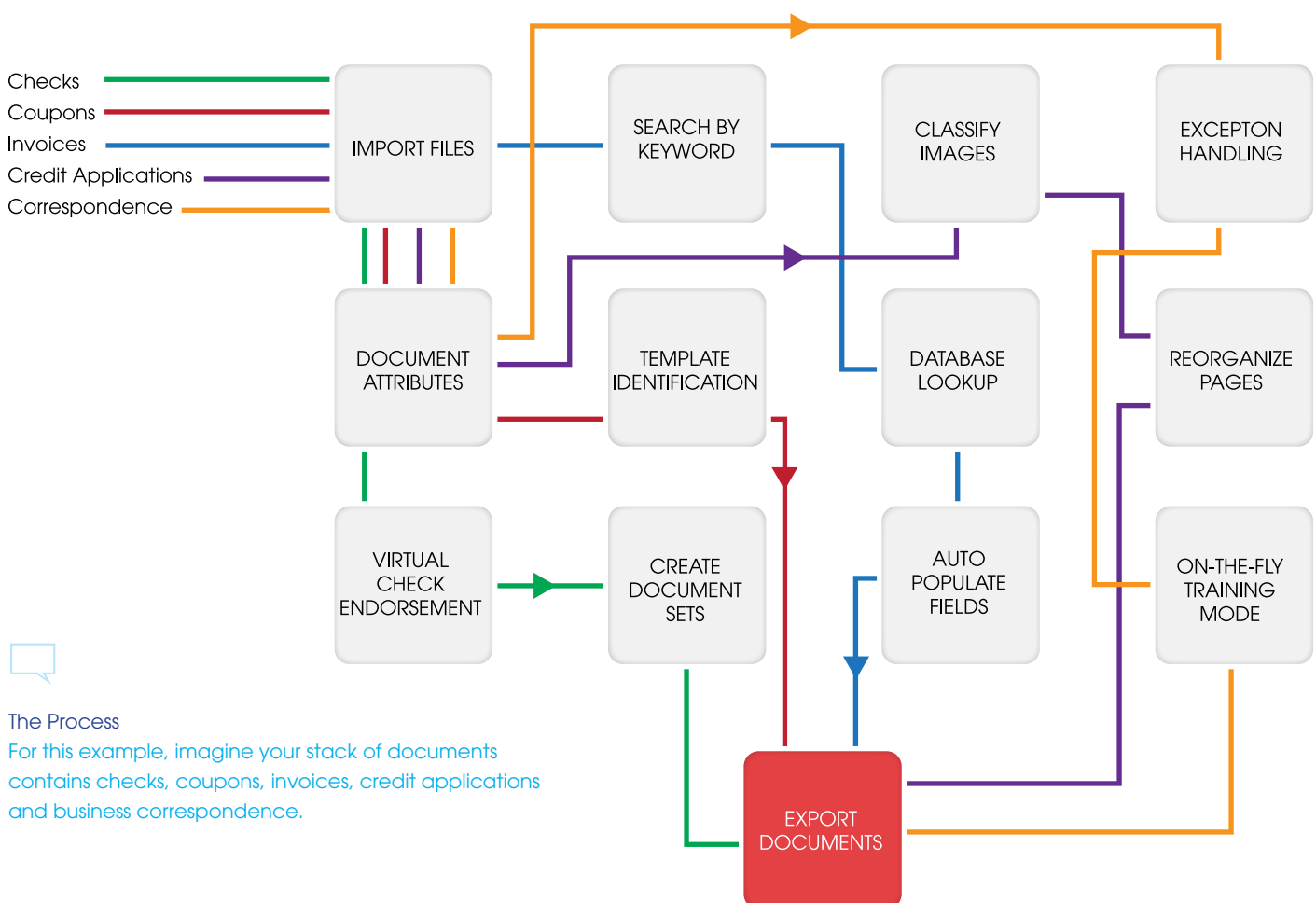
With Infiniworx, the solutions capable of being generated are only limited by the imagination of the workflow designer. Solutions include document classification and data capture for the management of patient records, invoice and remittance processing, mortgage loan processing, check and coupon processing, mailroom applications and more.

Creating an Infiniworx workflow is simple:

1. Drag-and-drop the desired tools from the toolbox,
2. Define a few parameters from quick-select menus,
3. Link the tools together in order according to existing business processes,
4. Click to start the job.

As the program passes data from one tool to the next, some tools seek defined values within the images. When the value exists, that image is routed in one direction; when it does not, the image is routed elsewhere. The end result is the organized processing of your documents based upon the tools you select, and the parameters, values and export directories you define.

Simplified workflow.





Document Classification

The Benefits


- » Automatically Sort & Route Documents or Text Files
- » Define Your Classification Workflow with Drag-and-Drop Simplicity
- » Scan Your Documents with little or no Pre-Sorting
- » Conduct Full-Page OCR Data Extraction
- » Batch Multi-Page Document Sets Automatically
- » Classify English & Foreign Documents

Eliminate the need to pre-sort documents before scanning

Automatically identify and route your scanned document images

How much time does your staff spend sorting incoming documents? While sorting is a necessary task, it too often creates a bottleneck in productivity that delays the entry of critical data from these documents into your database, ECM or ERP system. You need a powerful, automated solution to this drain of time, resources and money.

AnyDoc®CLASSIFY, powered by Infiniworx™, is a revolutionary document classification solution that automatically recognizes the document type and identifies document sets (all pages related to a single document) of scanned document images, then routes them wherever they need to go – including OCR for AnyDoc®, the award-winning solution for document and data capture.

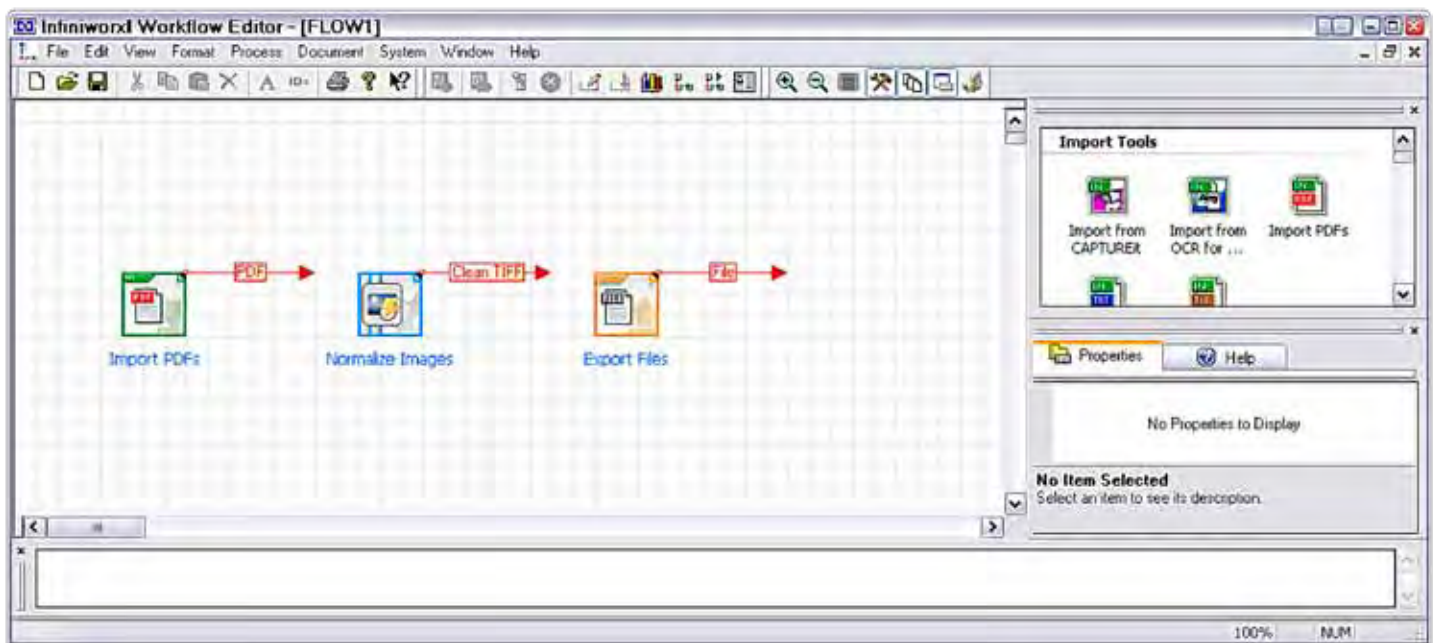
 [Comments: Mailroom Supervisor](#)

"The volume of mail flowing into our mailroom can fluctuate, burying us in paper to be identified and sorted. With AnyDoc-CLASSIFY, we avoid backlogs..."

Whether the solution identifies these documents by attribute (e.g., size, color, etc.), keywords on the page, content, page format, or a variety of other methods, AnyDocCLASSIFY provides you the flexibility to automate your document classification needs.


For example, when a batch of scanned document images is imported into AnyDocCLASSIFY, the program can detect that the documents are accounts payable invoices, based upon customizable keywords and/or document tags. AnyDocCLASSIFY identifies the document images, breaks them into individual document sets, then routes them to a defined network directory or automatically feeds them into AnyDoc®INVOICE for further accounts payable processing.

AnyDocCLASSIFY can further categorize these documents based upon the data found on them. The invoices from our example can be routed based on a specific vendor ID, if desired. As AnyDocCLASSIFY locates the purchase order (P.O.) number, it can access a database table to look up that P.O. number, then auto-populate the vendor ID associated with that number. AnyDocCLASSIFY can then route all invoices for that vendor to a specified directory.



AnyDocCLASSIFY is powered by Infiniworx, a dynamic, revolutionary workflow development platform from AnyDoc Software. Infiniworx combines drag-and-drop simplicity with the flexibility to deliver fully customizable document workflows that can be saved and repeated, or modified for different document types.

With AnyDocCLASSIFY, your documents become sorted and classified automatically where it matters most – on your network. No more waiting for stacks of documents to first get manually separated. No more bottlenecks preventing critical data from entering your backend system. Plus you'll experience unsurpassed productivity and realize significant labor cost savings.

 **Learn more at:** www.anydocclassify.com



Document Capture

The Benefits


- » Reduce Faxing, Long-distance, Mailing and Postage Costs
- » Eliminate Delays in Capturing Critical Information from Incoming Documents
- » Ensure Consistent Top-quality Images
- » Minimize the Opportunity for Lost or Misrouted Documents

Scan documents from anywhere in the world.

Send images over the internet to a central location for efficient processing.

Maybe you need to scan and e-mail just a few document images. Or maybe you're part of a global conglomerate that needs to capture thousands of documents each day at locations across the country or around the world.

In both cases — and for all needs in between — AnyDoc®CAPTUREit is the ideal tool. CAPTUREit can work as an efficient stand-alone document capture application, or as part of an end-to-end OCR for AnyDoc® automated document and data capture and processing solution. With CAPTUREit, you will eliminate the postage and long-distance phone charges associated with faxing documents. And you'll speed up your business processes by quickly sending clean PDF, JPEG or TIFF files.

 **Comments:** [Manager, State Department of Revenue](#)

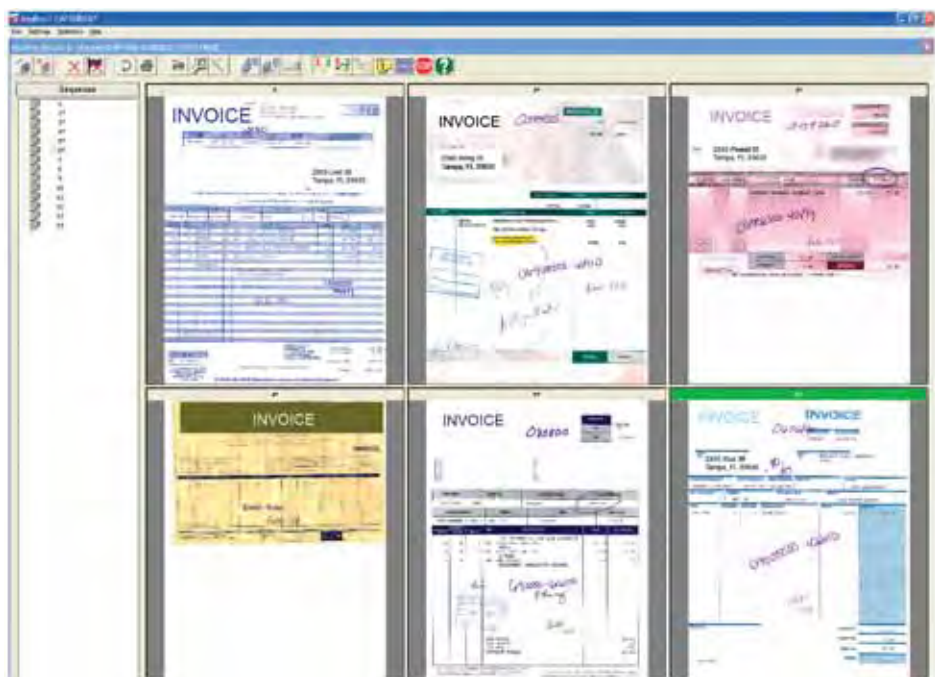
"We have more than 65 remote locations – and a smooth workflow. Each location scans and uploads their local forms and we can calculate the correct tax estimates, quickly and accurately..."

One new CAPTUREit user, a national restaurant chain, would overnight invoices from each remote location to their corporate headquarters. Every day, volumes of envelopes arrived at corporate stuffed with quickly aging invoices. The company was incurring a massive mailing expense—and delaying invoice processing.

Now, each location scans their invoices and automatically sends the images to their corporate headquarters via the Internet with CAPTUREit. Data is then extracted, processed and formatted for export to their backend system using OCR for AnyDoc. Invoices are processed faster. The company is hitting more early payment discounts. And mailing, faxing and long distance phone charges have been drastically reduced.

With CAPTUREit you can:

- Scan locally or remotely, sending images via the Internet or your network to the destinations you define, reducing the occurrence of lost or misrouted documents
- Schedule batches according to available resources or scan and e-mail documents on-the-fly
- Easily interface with any TWAIN-compatible scanner – complex programming is not required
- Ensure clean images with CAPTUREit's Quality Assure phase, increasing data recognition or readability
- Quickly organize documents after scanning – not by shuffling paper beforehand, saving time and eliminating bottleneck
- Encrypt your documents for secure transfer, ensuring maximum security
- Achieve ROI quickly by eliminating faxing, mailing and long distance phone charges



CAPTUREit allows operators to view multiple images simultaneously with easy drag-and-drop reordering and document sets indicated on the left side, or defined with color coded separators. Also delete, replace and insert images as necessary.

CAPTUREit allows operators to view multiple images simultaneously with easy drag-and-drop reordering and document sets indicated on the left side, or defined with color coded separators. Operators can also batch, view, append, reorder and insert scanned documents as desired.

🔗 **Learn more at:** www.anydoccaptureit.com

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Contact Us Today

U.S. Headquarters

AnyDoc Software, Inc.
One Tampa City Center, Suite 800
Tampa, FL 33602-5157

Located at
201 N. Franklin St, 8th Floor
Tampa, FL 33602-5157
Phone: 813 222 0414
Fax: 813 222 0018

info@anydocsoftware.com
www.anydocsoftware.com

Swiss Office

AnyDoc Software GmbH
Baarerstrasse 10
CH-6300 Zug
Switzerland
Phone: +41 41 729 63 33
Fax: +41 41 729 63 34

German Office

AnyDoc Software Deutschland GmbH
Hagenauer Strasse 47
D-65203 Wiesbaden
Germany
Phone: +49 241 446 7717

UK Office

AnyDoc Software Ltd.
Herschel House
58 Herschel Street
Slough, SL1 1HD
United Kingdom
Phone: +44 175 355 2205

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